

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
MINUTES OF OCTOBER 20, 2009**

The regular meeting of the Board of Park Commissioners was called to order at 7:31 p.m. by President Haderlein. Roll call was taken with Commissioners Bertram, Nevins, Johnson, Camin and Haderlein present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Treasurer Howard Blumstein, Superintendent of Recreation Doug Boehm, Superintendent of Finance & Administration Renae Ross, Superintendent of Coyote Run Dave Ward, Irons Oaks Manager Tracey Anderson, Racquet & Fitness Club Manager Dave Thommes, Marketing & Public Relations Manager Nicole Castagna, Administrative Assistant Pam Melnyk, Leisure Services Committee member Dallas Collins, Secretary Cathi Hurtubise and Speer Financial representative Dave Phillips.

CHANGE IN AGENDA – A revised agenda was presented.

COMMENTS FROM VISITORS - None

CONSENT AGENDA:

- a. Family & Medical Leave Act Policy
A report from the Administrative Assistant recommending the Board of Park Commissioners consider a motion to approve the revised Family & Medical Leave Act Policy as presented.
- b. Educational Pursuits Policy
A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the Educational Pursuits Policy as presented.
- c. Board By-Law for Executive Director
A report from the Administrative Assistant recommending the Board of Park Commissioners consider a motion to approve the revised Board By-Law as presented.
- d. Americans with Disabilities Act Policy
A report from the Irons Oaks Manager recommending the Board of Park Commissioners consider a motion to approve the revised Americans with Disabilities Act Policy as presented.
- e. Procurement Spending Authorization Policy
A report from the Superintendent of Finance & Administration recommending the Board of Park Commissioners consider a motion to approve the revised Procurement Spending Authorization Policy as presented.
- f. Status of 2009-10 Goals & Objectives
This report is provided for the Board's information.

g. Recreation Participation Numbers

This report is provided for the Board's information.

Commissioner Nevins moved to approve the Consent Agenda. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

OLD BUSINESS - None

NEW BUSINESS:

a. General Obligation Bond Sale

Speer Financial representative Dave Phillips presented the results of the General Obligation Limited Tax Park Bond Sale to the Board. Three bids were received on October 19th:

Harris N.A., Chicago, Illinois	1.9565%
Apple River State Bank, Apple River, Illinois	2.3711%
Bernardi Securities Inc., Chicago, Illinois	2.750%

Dave Phillips' opinion was that the bid from Harris N.A., Chicago, Illinois was favorable and should be accepted. After the sale, \$20,250 of the 2011 maturity was moved forward to the 2010 maturity to move \$0.22 under the District's Debt Service Extension Base. Speer Financial recommended to the Board that the Bonds be awarded to Harris N.A., at a price of \$1,275,000 plus accrued interest, being at a revised net interest rate of 1.9570%. Commissioner Bertram moved to accept the bid of Harris N.A. for \$1,275,000 General Obligation Limited Tax Park Bonds, Series 2009A, at an interest rate of 1.9570%. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

b. Ordinance #551

Commissioner Johnson moved to approve Ordinance #551, an Ordinance providing for the issue of \$1,275,000 General Obligation Limited Tax Park Bond, Series 2009A. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

c. 2009 Estimated Tax Levy & Resolution #579

Commissioner Nevins moved to approve Resolution #579, determining the amounts of money estimated to be raised by the 2009 Tax Levy and set the date for the public hearing as December 15, 2009. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

d. Golf Simulator Rates

Commissioner Johnson moved to approve the proposed rate change for the Golf Simulator. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

APPROVAL OF MINUTES – Commissioner Nevins moved to approve the Minutes of September 15, 2009. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS – Commissioner Camin moved to approve the Claims List in the amount of \$462,390.35. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING SEPTEMBER 30, 2009 – Commissioner Johnson was pleased that Irons Oaks revenue for September was more than the budgeted amount. Manager Anderson said increased programming has contributed to additional revenue as well as pre-payment for facility rentals. Johnson asked why expenses in the Improvement Fund were lower than the budgeted amount. Director Kopas said the budgeted amount includes expenses for the Irwin Center that were not paid during the month of September.

COMMUNICATIONS:

- Board & Administrator, October 2009

DIRECTORS REPORT & COMMISSIONERS' COMMENTS:

Director Kopas:

- Attending a TIF meeting tomorrow.
- The new trucks for the parks department were received. Preparations are being made to sell the old vehicles.
- The Irwin roof and front entrance project should be completed by early December.
- Preparations are being made to close the Flossmoor Fieldhouse for the winter.
- The recreation department has been busy with many successful events including the Fall Fishing Derby, Family Campout, Snow Rail Jam and Haunted Hounds.
- Spirits of the Oaks is this weekend.
- The winter Choices brochure was sent to the printer today.
- A new marketing piece was created on birthday parties offered throughout the district.
- Heavy bags are now available in the Fitness Center.
- Swimming lessons have started at the Racquet Club.
- Distinguished Agency Review is November 13th.

Commissioner Bertram:

- Asked how ticket sales are going for the Bunnacula play. Superintendent Boehm said ticket sales have just begun.
- Enjoyed the Snow Rail Jam and Haunted Hounds. Complimented staff on a nice job with both events.
- Disappointed she will not be able to attend Spirits of the Oaks.
- Asked about the Let's Do Lunch program with Todd Stroger. Superintendent Boehm said Stroger was extremely late for the program. Only eight people were in attendance.

Commissioner Nevins:

- Pleased that H-F High School was able to use the Racquet Club tennis courts for sectionals.
- Enjoyed the photographs of the Family Campout.
- Stopped by the Snow Rail Jam.
- Liked the signs that were posted Sunday that gave directions to Haunted Hounds.
- Commented that when logging in to the park district website from Yahoo, a caution reads that it is possible to get unsolicited emails if one clicks on the link. Kopas said that staff is aware of the issue and is working on it.

Commissioner Johnson:

- Has heard many positive comments from residents regarding the Family Campout.
- Enjoyed the Snow Rail Jam.
- Asked if any trees infected with the Emerald Ash Borer were taken down. Superintendent Boehm replied no.

Commissioner Camin:

- Happy to see that staff is applying for the Certificate of Achievement for Excellence in Financial Reporting.
- Asked if the upcoming repairs scheduled at Irwin will correct the seepage problem outside the multi-purpose room. Superintendent Boehm replied that much work has taken place to help correct various problems and hopes that the upcoming work will solve the issue.
- Asked how many people attended the Snow Rail Jam. Boehm replied approximately 118 people attended.
- Asked about attendance at the Racquet & Fitness Club. Manager Thommes said check-in numbers have decreased however attendance in the fitness center has increased.

Commissioner Haderlein:

- Appreciates the efforts being made by staff during this financial crunch. Speaking for all Commissioners, Haderlein said they are proud of staff and complimented them on a great job. Said the reason we have a first class park district is because of the staff.
- Complimented Superintendent Ross on a great job done with the General Obligation Bonds.
- Will not be able to attend the November 3rd committee meeting.

ADJOURNMENT – Commissioner Nevins moved to adjourn the meeting at 8:15 p.m. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.

Deborah Kopas, Secretary