

**HOMEWOOD-FLOSSMOOR PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
MINUTES OF JULY 20, 2010**

The regular meeting of the Board of Park Commissioners was called to order at 8:00 p.m. by President Haderlein. Roll call was taken with Commissioners Camin, Johnson and Haderlein present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Superintendent of Parks and Planning Doug Boehm, Superintendent of Recreation Tracey Anderson, Superintendent of Finance & Administration Renae Ross, Superintendent of Coyote Run Dave Ward, Coyote Run Manager/Golf Professional Brian Smith, Racquet & Fitness Club Manager Dave Thommes, Marketing Manager Nicole Castagna, Administrative Assistant Pam Melnyk, Secretary Cathi Hurtubise and SouthtownStar Reporter John Ryan. Commissioner Nevins arrived at 8:12 p.m.

**CHANGE IN AGENDA** – None

**COMMENTS FROM VISITORS** – None

**CONSENT AGENDA** – None

**OLD BUSINESS** – None

**NEW BUSINESS:**

a. Purchasing Policy

Director Kopas suggested a minor modification to the purchasing policy. Following discussion, Commissioner Johnson moved to approve the revised purchasing policy as presented. Commissioner Camin seconded the motion. Roll call vote with Ayes: Camin, Johnson and Haderlein. Nays: none. Motion approved.

b. Asphalt Repairs

Director Kopas said two bids were received for the asphalt repair project that went out to bid on June 21st. Kopas said with the current economy staff had expected to receive more bids. Discussion followed on the project deadline and the construction workers strike; both possibly contributing to the low number of bidders. Kopas said the district may get a lower price if the project is rebid with a longer completion schedule. Kopas recognized staff for their work in preparing bid specifications and time spent meeting with potential bidders. Commissioner Camin moved to reject all bids for asphalt work received on July 13, 2010 and to rebid the project at a later date. Commissioner Nevins seconded the motion. On a voice vote, the motion was approved.

**DISCUSSION ITEM:**

a. Massage Therapy at the Racquet & Fitness Club

Manager Thommes said massage business at the Club has slowed down significantly. Staff was approached by Spahhs Skincare and Bodyworx of Homewood about leasing space at the Club and providing massage services. Thommes said Racquet Club staff

would be given the opportunity to continue working as employees of Spahhs. All equipment would be provided by Spahhs.

Commissioners agreed leasing the space is a good idea and a vendor who is committed to the efforts is needed. Security concerns regarding nonmembers will need to be monitored.

**APPROVAL OF MINUTES** – Commissioner Nevins moved to approve the Minutes of June 1, 2010, June 15, 2010 and July 6, 2010. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.

**APPROVAL OF CLAIMS** – Commissioner Camin moved to approve the Claims List in the amount of \$630,870.26. Commissioner Nevins seconded the motion. Roll call vote with Ayes: Nevins, Camin, Johnson and Haderlein. Nays: none. Motion approved.

**PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING JUNE 30, 2010** – Commissioner Nevins commented that certain revenue and expenses have increased over the last year and other revenue and expenses have decreased. Commissioner Nevins asked if staff has noticed any trends. Kopas replied staff will need to research the topic. Superintendent Ross said the cancellation of the Racquet Club Wimbledon Trip is one reason the Racquet Club fund differs from last year to this year.

#### **COMMUNICATIONS:**

- Board & Administrator, July 2010

#### **DIRECTORS REPORT & COMMISSIONERS' COMMENTS:**

Director Kopas:

- Very pleased with the Starfish Institute Audit reports. It was a great audit without one negative comment or one recommendation. Staff is doing a great job.
- New beverage vending machines were delivered Thursday and Friday.
- Auditors are here and have started the annual review.
- Minimum wage increased 25¢.
- The boat house at Dolphin has been tested for asbestos. Waiting on test results before going out to bid.
- The remaining Funbrella at Dolphin has been moved to the Splash Pad.
- Recreation, Irons Oaks and the Racquet Club all participated in Homewood Days with demonstrations and performances on stage.
- A lot is happening! Wiffle Fest was Saturday with 25 teams participating. Hot Dog Day was Monday. Run for Freedom and Family Fun Fest was July 3rd. Tennisfest is going on right now, and the next Starry Nights concert is Friday, July 23rd.
- The Ice Arena re-opened on July 7th after completing some fairly significant repairs.
- The Choices brochure is at the printer and expected to mail to H-F homes the week of August 2nd.
- Excited to see the new kickball league.

Commissioner Nevins:

- Very pleased with the Starfish Aquatics reports. Complimented staff on a great job.
- Attended Homewood Days and several other events. Lee Ann and staff are doing a great job.
- Thanked staff at Irwin for turning off the lights during Movie in the Park on Friday.
- Enjoyed Hot Dog Day. Happy to see staff from all departments helping at the event. Asked how many hot dogs were sold. Superintendent Anderson replied approximately 700 hot dogs were purchased.
- The 4th of July went very well. Enjoyed driving the golf cart in the parade. Happy to see all departments involved in the event.
- Asked about the air conditioning at Irwin. Superintendent Boehm replied additional work to the air conditioner was done over the last two weeks however issues continue.
- Starry Nights is Friday.

Commissioner Camin:

- Pleased with the Starfish audit. Staff is doing a great job.
- Asked about pool pass sales. Superintendent Boehm replied the sale of pool passes are down however daily admissions have increased. Registration in swim lessons is slightly higher than last year.
- Asked if the golf course was more mature would weather issues have the same effect on the growing season. Superintendent Ward replied issues could actually be worse on an older course.
- Stopped by Tennisfest and Wiffle Fest. Happy to see all the people that participated in both of the events.
- Likes the new lighting in the locker rooms at the Racquet Club.
- Asked when the Racquet Club pool will close for annual maintenance. Manager Thommes replied the pool is scheduled to be closed August 20 through August 30. It is possible the pool may open on August 29.
- Asked about H-F senior games. Superintendent Anderson replied there are planned activities for seniors at Lions Pool on August 24th. Kopas said much work was involved in the senior games last year and only seven residents participated.
- Discussed legislative issues.
- Suggested an inventory of building keys.

Commissioner Johnson:

- Has received many positive comments on summer programs and staff.
- Lifeguards are doing a great job.
- Wiffle Fest is awesome. Nice to see so many people in the park.

Commissioner Haderlein:

- Happy to see that lips were removed on baseball fields. Complimented staff on a nice job.

**EXECUTIVE SESSION** - At 8:46 p.m., Commissioner Nevins moved to enter Executive Session for the purpose of 2(c)(21) discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

Commissioner Johnson seconded the motion. Roll call vote with Ayes: Nevins, Camin, Johnson and Haderlein. Nays: none. Motion approved.

Meeting reconvened at 9:01 p.m.

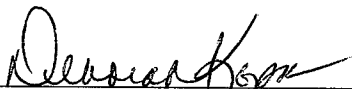
Commissioner Nevins moved to approve the executive session meeting minutes of January 19, 2010, April 13, 2010, May 4, 2010 and June 15, 2010. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.

Commissioner Camin moved to approve the destruction of executive session audio recordings of April 15, 2008, August 19, 2008, October 21, 2008, November 18, 2008, December 2, 2008 and December 16, 2008. Commissioner Nevins seconded the motion. On a voice vote, the motion was approved.

Commissioner Nevins moved to declassify the executive session meeting minutes of December 19, 2006, October 21, 2008, February 17, 2009 and June 16, 2009. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.

Director Kopas updated the Board on Northwoods lease payments.

**ADJOURNMENT** – Commissioner Nevins moved to adjourn the meeting at 9:18 p.m. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.

  
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Respectfully submitted,  
Deborah Kopas, Secretary