

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS
MINUTES OF APRIL 21, 2009**

The regular meeting of the Board of Park Commissioners was called to order at 7:30 p.m. by President Haderlein. Roll call was taken with Commissioners Bertram, Nevins, Johnson, Camin and Haderlein present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Superintendent of Recreation Doug Boehm, Superintendent of Finance & Administration Renae Ross, Superintendent of Coyote Run Dave Ward, Coyote Run Manager/Golf Pro Brian Smith, Superintendent of Parks & Planning Keith Gorczyca, Irons Oaks Manager Tracey Anderson, Racquet & Fitness Club Manager Jay Kelly, Administrative Assistant Pam Melnyk, Treasurer Howard Blumstein, Secretary Cathi Hurtubise, Leisure Services Committee Member Dallas Collins, South Suburban Special Recreation Association Executive Director Janet Porter and Illinois Circuit Court Judge George Scully.

CHANGE IN AGENDA – None

COMMENTS FROM VISITORS – Judge Scully said in early February the Illinois Supreme Court appointed him to the Circuit Court of Cook County. Scully accepted that appointment and resigned from his private law practice and as state representative. Scully mentioned the new state representative for the 88th district is Anthony DeLuca. Scully said it has been a pleasure working with the park district all these years as state representative.

Commissioners thanked Scully and wished him all the best.

PRESENTATION – Janet Porter, Executive Director of SSSRA, presented the annual report to the Board. The Lan Oak Park District became a member this past year. Plans are to hopefully include the Crete Park District in June 2010. A consultant from Pros Consulting has been working with SSSRA running a series of focus groups with the board, staff, families, special education personnel and community contacts gathering input and setting initiatives for the next five years. Along with member contributions, program fees and fundraising, staff continues to apply for grants. Approximately \$35,000 in grant money has been received from various foundations. In light of the economy and to better support families SSSRA is offering 14 programs and special events free of charge this summer. Roughly 55 programs are offered weekly along with 25-35 special events each season. Porter thanked the commissioners for use of the district facilities. Porter thanked Director Kopas & Superintendent Boehm for supporting the SSSRA event in January where Special Olympians were recognized. Porter also thanked Boehm for his support on the board and for being a part of the strategic planning committee.

Commissioners thanked Porter for the presentation and commended SSSRA staff on a great job.

CONSENT AGENDA:

- a. Personnel Policy Manual Update
A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the change to the Personnel Policy Manual as presented.
- b. IONA Purchase
A report from the Irons Oaks Environmental Learning Center Manager recommending the Board of Park Commissioners consider a motion to purchase three biodiversity work stations at the cost of \$10,575 that will be reimbursed by the Irons Oaks Foundation.
- c. Mission Statement
A report from the Administrative Assistant recommending the Board of Park Commissioners consider a motion to approve the revised mission statement as presented.
- d. 2009-10 Shirt Bids
A report from the Superintendent of Recreation recommending the Board of Park Commissioners consider a motion to approve the 2009-10 shirt bid from Windy City Silkscreening Company of Chicago.
- e. Logo
A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the new logo as presented.

Commissioner Nevins moved to approve the Consent Agenda. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

OLD BUSINESS –

- a. Environmental Policy
Commissioner Bertram moved to approve the Environmental Policy and add it to the Policy & Procedure Manual. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

NEW BUSINESS –

- a. Security Cameras
Commissioner Nevins moved to approve the purchase of security equipment for Goldberg, Irwin, Irons Oaks and the Ice Arena from Interact Business Products in the amount of \$10,767. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

b. Seal Coating & Asphalt Repair

Commissioner Bertram moved to approve the bid from Matthew Paving, Inc., of Palos Hills, in the amount of \$32,040 for seat coating and asphalt repair subject to attorney review of contract. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

c. Repair & Replacement Plan

The Director reviewed the Repair & Replacement Plan with the Board.

APPROVAL OF MINUTES – Commissioner Nevins moved to approve the Minutes of March 17, 2009. Commissioner Camin seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS – Commissioner Johnson moved to approve the Claims List in the amount of \$330,387.76. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved. Commissioner Nevins is pleased the claims list is being sent electronically.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING MARCH 31, 2009 – Commissioner Johnson congratulated staff at Irons Oaks for exceeding budget revenues. Commissioner Camin questioned why actual expenses at Irons Oaks were so much lower than the budgeted amount. Manager Anderson replied a number of expenses have yet to be paid including carpet and tuck pointing.

COMMUNICATIONS

- PDRMA Pulse, Spring 2009

DIRECTORS REPORT & COMMISSIONERS' COMMENTS

Director Kopas:

- Resumes are coming in for the Racquet & Fitness Club Manager position. Interviews will be set up for early May.
- Has met with Jay several times to work on a transition plan.
- The business department is preparing for year end on April 30th.
- Planning for Park Pride Day is underway. The captains' meeting was tonight. Parks staff is putting together the project lists and ordering necessary materials.
- Last Saturday was a beautiful day for the Fishing Derby. Pictures of the event are on the website.
- The Ice Arena has two major events before the next board meeting; Lady Bug Competition and the annual Ice Show.
- Irons Oaks continues to offer a wide variety of programs while improving their financial status every month.
- The summer *Choices* program guide is scheduled for delivery at Goldberg and the post office on Monday.

- Discussed Student Government Day and possibly changing the format. Commissioners agreed they would rather have the meeting in the evening.
- Received a nice commendation on staff and the Irwin Center from the AARP Tax-Aide program coordinators.

Commissioner Nevins:

- Pleased with participation numbers for Extra Innings and Spring Breakin' Camp.

Commissioner Johnson:

- Congratulated Supervisor Jones on the grant received for Wiffle Fest.
- Noticed graffiti at the skate park.
- Asked how pool pass sales are going. Superintendent Boehm said sales are slow.
- Questioned if ice will be melted while the Ice Arena is closed. Superintendent Boehm replied yes. The Ice Arena will be closed from May 18-June 12th for board repairs and sub floor work.

Commissioner Camin:

- Commented positively on sales in the golf pro-shop. Manager Smith replied there have been several purchases of golf clubs with additional clubs on order.
- Congratulations to Racquet & Fitness Club staff on increased memberships.
- Thanked Manager Kelly for the great job he has done at the Club.

Commissioner Bertram:

- Thanked Manager Kelly for all he has done.
- Pleased to see that extra Racquet & Fitness Club t-shirts were donated to PADS.
- Likes the new hand dryers at Irons Oaks.
- Will be out of town until May 4th.
- Appreciates the work involved in maintaining good customer service at the park district.

Commissioner Haderlein:

- Complimented Manager Kelly for a great job during his time at the Club. Said Kelly was a very important part of the team and made a tremendous impact on the Club. Wished Kelly all the best.

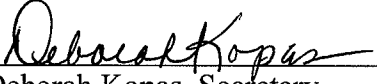
EXECUTIVE SESSION – At 8:50 p.m., Commissioner Nevins moved to enter Executive Session for the purpose of 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

Meeting reconvened at 9:32 p.m.

Director Kopas said that T-Mobile presented a new version of the contract for the proposed cell tower at Irons Oaks. The contract will be reviewed by Attorney Lulich.

Director Kopas received a \$1,000 payment from Northwoods today. This was the only payment that has been received in several months. Kopas will give Nemitz a letter this week explaining that he must start paying current rent on time, plus payments toward the balance. The board and director will re-evaluate the lease arrangement in August to determine whether to seek out a new vendor.

ADJOURNMENT – Commissioner Nevins moved to adjourn the meeting at 9:45 p.m. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.



Deborah Kopas, Secretary