

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
MINUTES OF JUNE 15, 2010**

The regular meeting of the Board of Park Commissioners was called to order at 8:00 p.m. by President Haderlein. Roll call was taken with Commissioners Nevins, Camin, Bertram, Johnson and Haderlein present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Superintendent of Parks and Planning Doug Boehm, Superintendent of Recreation Tracey Anderson, Superintendent of Finance & Administration Renae Ross, Superintendent of Coyote Run Dave Ward, Coyote Run Manager/Golf Professional Brian Smith, Racquet & Fitness Club Manager Dave Thommes, Administrative Assistant Pam Melnyk, Secretary Cathi Hurtubise, Leisure Services Committee Members Debbie Dennison and Jim Calderone, and recreation administration student Justin Rhodes.

CHANGE IN AGENDA – A revised agenda was presented.

COMMENTS FROM VISITORS – Director Kopas introduced Justin Rhodes, a recreation administration student who is observing the board meeting as fieldwork for class. Commissioner Haderlein welcomed Justin to the meeting.

CONSENT AGENDA:

- a. Ordinance #564
An Ordinance Determining the Prevailing Rate of Wages.
- b. Park Sign Replacement
A report from the Superintendent of Parks and Planning recommending the Board of Park Commissioners consider a motion to approve the purchase of ten park signs from Schepel Signs in the amount of \$13,540.
- c. Equipment Purchase
A report from the Superintendent of Parks and Planning recommending the Board of Park Commissioners consider a motion to approve the purchase of one Toro Sand Pro 5040 from Reinders, Franklin Park, in the amount of \$17,792.49.
- d. Payment Card Industry Data Security Policy
A report from the Superintendent of Finance & Administration recommending the Board of Park Commissioners consider a motion to adopt the Payment Card Industry Data Security policy.
- e. Parks Department Garage Door
A report from the Superintendent of Parks and Planning recommending the Board of Park Commissioners consider a motion to approve the purchase of a new door for the parks garage from A Better Door and Window, Chicago Heights, in the amount of \$5,373.

Commissioner Bertram moved to approve the Consent Agenda. Commissioner Nevins seconded the motion. Roll call vote with Ayes: Nevins, Camin, Bertram, Johnson and Haderlein. Nays: none. Motion approved.

OLD BUSINESS:

a. Dolphin Pool

Superintendent Boehm said following the discussion with the Board at the June 1st committee meeting, staff solicited additional proposals for the demolition of Dolphin Pool. Staff reviewed the proposals and recommends the hiring of B.E. Nelson and Associates for the drawings and bid specifications for demolition of the pool. Boehm said B.E. Nelson would complete the architect and landscape drawings that are needed to remove the pool and bring the area to grade. B.E. Nelson would construct bid specifications according to state and county code and will help seek companies that may be interested in bidding on the project. Boehm said there may be additional costs depending on what is underneath the pool. Boehm would like to present submitted bids to the Board for approval in August and begin site work in the fall.

Commissioners asked about hiring a general contractor for the project. Boehm replied in efforts to keep costs down staff will act as the general contractor.

Commissioner Johnson asked if removal of the concession stand would be included in the bid specifications. Boehm replied yes. Commissioner Camin suggested the concession stand be included as an alternate bid.

Commissioner Camin moved to approve the hiring of B.E. Nelson Associates in the amount of \$6,700 for drawings and specifications for the removal of Dolphin Pool and pump house and a new foundation wall for the clubhouse. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Nevins, Camin, Bertram, Johnson and Haderlein. Nays: none. Motion approved.

NEW BUSINESS:

a. Recreation Fall Fees & Charges

Superintendent Anderson reviewed the fall fees & charges with the board. Following discussion, Commissioner Bertram moved to approve the recreation fall fees & charges as presented. Commissioner Camin seconded the motion. Roll call vote with Ayes: Nevins, Camin, Bertram, Johnson and Haderlein. Nays: none. Motion approved.

APPROVAL OF MINUTES – Commissioner Nevins moved to approve the Minutes of May 4, 2010 and May 18, 2010. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS – Commissioner Camin moved to approve the Claims List in the amount of \$290,684.83. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Nevins, Camin, Bertram, Johnson and Haderlein. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING MAY 31, 2010 – Superintendent Ross reviewed preliminary revenues and expense amounts as of April 30, 2010.

COMMUNICATIONS:

- Board & Administrator, June 2010

DIRECTORS REPORT & COMMISSIONERS' COMMENTS:

Director Kopas:

- Enjoyed the Starry Nights concert. It was a great crowd and a good show. Ticket sales were 802 for a total of 927 people in the park. The next Starry Nights concert is June 25th.
- The meeting with the high school was rescheduled for next week.
- The new playground equipment at Lions is scheduled to be installed tomorrow.
- The July 7th committee meeting is the annual parks tour beginning at 6:00 p.m.
- Information on the NRPA convention has been received. Please let Cathi know if you are interested in attending.
- The golf course has been busy. Receiving many compliments on the condition of the course.
- Summer camps started yesterday. Participation numbers are higher than last year. Two additional employees were hired for Stomping Grounds to accommodate all who have registered. Thirty-four children participated in the first week of camp at Irons Oaks. Staff went through training last week and are ready for the season.
- The Racquet Club is very busy this summer.

Commissioner Nevins:

- Happy to see that ballfields are dragged daily and staff is receiving positive comments on the improved conditions.
- Asked how many people registered for the 60 days for \$60 memberships at the Club. Manager Thommes replied 280 took advantage of the special.
- Enjoys the Leisure Services meetings.
- The Motown Review did a great job at the Homewood Art Fair on Sunday.
- The Ice Show was the longest and best show Commissioner Nevins attended.
- Everything went well at the Starry Nights concert Friday. The next concert is June 25.

Commissioner Camin:

- Asked how the month of June is going at Coyote Run. Manager Smith replied that numbers are better this year than last year.
- The golf course looks great. Thanked Dave and staff for their work.
- Asked if there have been any leaks in the roof at Irwin. Superintendent Boehm replied the roof has not leaked since it was repaired.

- Asked how registration is for Hobo Jungle. Superintendent Anderson replied sixty-two children have registered for each session.
- Confirmed that the 4th of July parade is Saturday. Superintendent Anderson said the theme for the float is Coyote Run.

Commissioner Bertram:

- Has received many positive comments on Millennium Park and the Splash Pad.
- Participated as a judge at the Senior Spelling Bee.
- Asked if insects have been a problem on the golf course. Superintendent Ward replied no.
- Enjoyed Starry Nights.
- Summer Solstice is Saturday.
- Knows someone who is willing to make a holder for plastic bags to be used by dog owners at Millennium Park.
- Would like to see a rain barrel near the front of Goldberg.
- Happy that work on the Koi pond has started.
- Mentioned that the cell tower at Irons Oaks looks more like a pole and not a tower.

Commissioner Johnson:

- Asked if graffiti has been a problem now that school is out. Superintendent Boehm replied no, only minor vandalism has occurred.
- Attended the Dolphin Lake Homewood Estates Homeowners Association meeting. Thought the meeting went very well.
- Asked why St. Joseph School is decreasing rental hours at the Auditorium. Superintendent Anderson said the school is reducing hours due to budget reasons and to also reduce the number of days the school is there each week.
- Asked about the air conditioning unit at Irwin. Anderson replied the unit was repaired and should be covered under the warranty.
- Was not able to attend the Starry Nights concert but heard very positive remarks about the evening.
- The parks look great. Thanked Doug and staff for their work.

Commissioner Haderlein:

- The parks look beautiful.
- Attended the Chamber of Commerce lunch at Northwoods. Enjoyed the Motown performance.
- Also attended the Dolphin Lake Homewood Estates Homeowners meeting. Mentioned to those in attendance that the first step will be to remove Dolphin Pool and bring the area to grade. Some expressed concern on when the project will be done and would they be involved in the planning process. Haderlein said the project is a priority and community input will be included when making future plans for the park.
- Thanked Leisure Services for providing many volunteers for the Starry Nights concert.

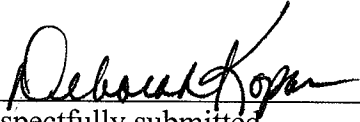
EXECUTIVE SESSION - At 8:45 p.m., Commissioner Nevins moved to enter Executive Session for the purpose of 2(c)(1) discussion of the appointment, employment, compensation,

discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Nevins, Camin, Bertram, Johnson and Haderlein. Nays: none. Motion approved.

Meeting reconvened at 9:11 p.m.

Director Kopas said the Board previously discussed offering municipal employees resident rates at Coyote Run and agreed the discount should be offered on a trial basis. Following discussion, the Board agreed the district should offer the discount for the 2010 season to any municipal employee with identification.

ADJOURNMENT – Commissioner Nevins moved to adjourn the meeting at 9:16 p.m. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.



Respectfully submitted,
Deborah Kopas, Secretary