

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
MINUTES OF NOVEMBER 15, 2011**

The regular meeting of the Board of Park Commissioners was called to order at 7:00 p.m. by Vice-President Bertram. Roll call was taken with Commissioners Nevins, Collins, Haderlein and Bertram present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Superintendent of Parks and Planning Doug Boehm, Superintendent of Finance & Administration Renae Ross, Superintendent of Recreation Tracey Anderson, Coyote Run Superintendent Dave Ward, Coyote Run Manager/Golf Professional Brian Smith, Racquet & Fitness Club Manager Dave Thommes, Irons Oaks Manager Cheryl Vargo, Marketing Manager Brett Rush, Ice Arena Manager Shon Washington, Administrative Assistant Pam Melnyk, Accountant Supervisor Jerry Hazlett, Secretary Cathi Hurtubise and Wolf & Company Representative John Deland. Commissioner Johnson was absent.

CHANGE IN AGENDA – None

COMMENTS FROM VISITORS – None

PRESENTATION

John Deland of Wolf & Company audit firm gave an overview of the 2010-2011 Comprehensive Annual Financial Report. Commissioners thanked Wolf & Company for their work and commended staff on a great job.

CONSENT AGENDA

- a. 2012 Splash Pad Rental Fees
A report from the Administrative Assistant recommending the Board of Park Commissioners consider a motion to approve the 2012 Splash Pad rental fees as presented.
- b. IMRF & Overtime Policy
A report from the Superintendent of Finance & Administration recommending the Board of Park Commissioners consider a motion to approve revised Personnel Policy Section 4.1A.
- c. Resolution #593
A resolution approving the declaration of trust of the Illinois Institutional Investors Trust and authorizing the execution thereof, and authorizing certain officials to act on behalf of the Homewood-Flossmoor Park District.
- d. Summer Participation Numbers
This report was provided for the Board's information.
- e. Starry Nights Review
This report was provided for the Board's information.

f. Aquatics Report

This report was provided for the Board's information.

g. Senior Advisory Committee Appointments

A report from the Irwin Center Manager recommending the Board of Park Commissioners consider a motion to appoint Bob Flaws and Sally Pellati to the Senior Advisory Committee for a two-year term from December 2011 through November 2013.

Commissioner Nevins moved to approve the Consent Agenda. Commissioner Collins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Haderlein and Bertram. Nays: none. Motion approved.

OLD BUSINESS

a. Intergovernmental Agreement

Commissioner Nevins moved to approve the Intergovernmental Agreement providing for declaration of additional surplus funds from the Washington Park special tax allocation fund and providing for payment of future tax appeals assessed against properties within the former Washington Park TIF. Commissioner Haderlein seconded the motion. Roll call vote with Ayes: Nevins, Collins, Haderlein and Bertram. Nays: none. Motion approved.

NEW BUSINESS

a. Illinois Association of Park District Credentials

Commissioner Haderlein moved to elect Commissioner Collins as Delegate and Commissioner Johnson as Alternate for the Annual IAPD Business Meeting to be held on Saturday, January 28, 2012. Commissioner Nevins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Haderlein and Bertram. Nays: none. Motion approved.

APPROVAL OF MINUTES – Commissioner Nevins moved to approve the Minutes of October 4, 2011 and October 18, 2011. Commissioner Collins seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS – Commissioner Haderlein moved to approve the Claims List in the amount of \$2,874,409.51. Commissioner Collins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Haderlein and Bertram. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING OCTOBER 31, 2011 – No comments.

COMMUNICATIONS

- Board & Administrator, October 2011
- Thank you letter from the Village of Flossmoor

DIRECTORS REPORT & COMMISSIONERS' COMMENTS

Director Kopas:

- The IAPD/IPRA conference is January 26th-29th. Please let Cathi know if you are interested in attending.
- Staff is working on budgets for fiscal year 2012-13.
- Superintendent Ross was notified that the park district will receive approximately \$3,600 from FEMA to help with some of the expenses incurred from the February snowstorm.
- Registrations have increased for Boys Basketball due to phone calls made to past participants.
- Installation of the new fence at Rover's Run begins Monday. Members have been notified that the park will close temporarily.
- The PAR room at Irwin is finished and looks beautiful.
- The annual tree lighting takes place on Friday, December 2nd.
- Participation in open skating has increased. There were 77 skaters on Friday and 56 on Sunday.
- Two Groupons were offered with successful results. The Racquet & Fitness Club sold 192 packages for the golf simulator and the Ice Arena sold 201 open skate tickets.
- Waterproofing of the Irons Oaks Discovery Center is finished. Mold remediation will begin after Thanksgiving.
- The annual Butterball Burner Fun Run is Friday, November 25th.
- A membership survey for the Racquet & Fitness Club has been mailed.
- The winter Choices brochures will be delivered to the post office on November 21st.
- A new section, Employee Recognitions, will occasionally be included in the Director's Report. This is a program where peers nominate a fellow employee who has done something for the park district that falls outside of their regular job duties. Nominations are reviewed by the Awards Committee prior to recognition.

Commissioner Collins:

- Pleased the Groupon offers were successful.
- Asked about the osprey sighted at the golf course. Superintendent Ward said he was able to get close enough to identify that the bird is an osprey, a large fish eating raptor.

Commissioner Nevins:

- Happy that Kelly Joslin read to students at the Homewood library.
- Excited that Billie Jean King and Supervisor Gothard coached one of the Racquet & Fitness Club's teams at the Midtown Tennis Club.
- Pleased to see employee recognitions. Asked about Russian boxes. Superintendent Boehm said Russian boxes are a training tool for skating.
- Pleased with the Starry Nights and Aquatics reports.

Commissioner Bertram:

- Sadden to hear about Dr. Goldberg's passing. Director Kopas said the district will remove the many small plaques at the base of the trees that Dr. Goldberg donated and purchase one bronze plaque that will memorialize his contributions to the park district.
- Enjoyed the NRPA Conference.

- Happy that Superintendent Ward was able to get bio-solids for the golf course. Asked how much money is saved on fertilizer as a result. Superintendent Ward replied that approximately \$8,000 is saved each year that bio-solids can be used in place of mineral fertilizers.
- Enjoys reading the nature notes in the Irons Oaks section of the Director's Report.
- Pleased that the Racquet & Fitness Club has scheduled physical education classes for homeschoolers.

Director Kopas:

- Received word today that Pat Murray, a retired park district employee, passed away.
- Attended the School District 161 meeting with Superintendent Boehm to review their plan to re-design parking lots at Western Avenue School. Flossmoor Baseball was also in attendance. Architect drawings show several parking spaces that are close to the concession stand. Kopas requested the school district re-design the area so buses and vehicle traffic are at least twenty feet away from the concession stand.

EXECUTIVE SESSION – At 7:42 p.m., Commissioner Collins moved to enter Executive Session for the purpose of 2(c)(6) discussion of the setting of a price for the sale or lease of property owned by the District. Commissioner Haderlein seconded the motion. Roll call vote with Ayes: Nevins, Collins, Haderlein and Bertram. Nays: none. Motion approved.

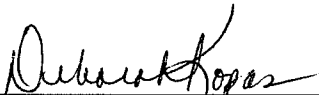
Meeting reconvened at 7:44 p.m.

Commissioner Nevins moved to allow Commissioner Johnson to participate by electronic means due to Johnson being out of town. Commissioner Haderlein seconded the motion. Roll call vote with Ayes: Nevins, Collins, Haderlein and Bertram. Nays: none. Motion approved.

At 7:45 p.m., Commissioner Nevins moved to resume Executive Session for the purpose of 2(c)(6) discussion of the setting of a price for the sale or lease of property owned by the District. Commissioner Haderlein seconded the motion. Roll call vote with Ayes: Nevins, Collins, Haderlein and Bertram. Nays: none. Motion approved.

Meeting reconvened at 8:21 p.m.

ADJOURNMENT – Commissioner Nevins moved to adjourn the meeting at 8:22 p.m. Commissioner Collins seconded the motion. On a voice vote, the motion was approved.



 Respectfully submitted,
 Deborah Kopas, Secretary