

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
MINUTES OF SEPTEMBER 20, 2011**

The regular meeting of the Board of Park Commissioners was called to order at 7:00 p.m. by President Johnson. Roll call was taken with Commissioners Nevins, Collins, Bertram and Johnson present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Superintendent of Parks and Planning Doug Boehm, Superintendent of Finance & Administration Renae Ross, Superintendent of Recreation Tracey Anderson, Superintendent of Coyote Run Dave Ward, Coyote Run Manager/Golf Professional Brian Smith, Racquet & Fitness Club Manager Dave Thommes, Ice Arena Manager Shon Washington, Irons Oaks Manager Cheryl Vargo, Administrative Assistant Pam Melnyk, Environmental Education Coordinator Kelly Joslin, Secretary Cathi Hurtubise, Leisure Services Committee Member Debbie Dennison and Patch.com Editor Ryan Fitzpatrick. Commissioner Haderlein was absent.

CHANGE IN AGENDA – None

COMMENTS FROM VISITORS – None

Director Kopas introduced Kelly Joslin, the new Environmental Education Coordinator.

CONSENT AGENDA:

a. Dolphin Clubhouse Roof Project

A report from the Superintendent of Parks and Planning recommending the Board of Park Commissioners consider a motion to reject the bids received on September 7, 2011 for the Dolphin Clubhouse Roof Project due to being over budget.

b. Flossmoor Fieldhouse Fees & Charges

A report from the Superintendent of Recreation recommending the Board of Park Commissioners consider a motion to approve the 2011-2012 Flossmoor Fieldhouse Fees & Charges as presented.

c. Gymnastics Program Proposal

A report from the Superintendent of Recreation recommending the Board of Park Commissioners consider a motion to approve the contractual agreement with Gym Kinetics.

Commissioner Nevins moved to approve the Consent Agenda. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Nevins, Collins, Bertram and Johnson. Nays: none. Motion approved.

OLD BUSINESS:

a. Discovery Center Water Remediation

Manager Vargo said four companies' submitted proposals for waterproofing of the Discovery Center basement. Two of those companies submitted proposals for external waterproofing. Vargo discussed the benefits of external waterproofing with the Board.

Following discussion, Commissioner Bertram moved to approve the proposal from Durashield for external waterproofing of the Discovery Center basement in the amount of \$8,960. Commissioner Nevins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Bertram and Johnson. Nays: none. Motion approved.

NEW BUSINESS:

a. Public Hearing

President Johnson called the Public Hearing to order at 7:10 p.m. to receive public comment on the proposal to sell \$3,000,000 General Obligation Limited Tax Park Bonds over the next three years. No public was present. Attorney Lulich said General Obligation Limited Tax Park Bonds provide revenue source for the payment of outstanding alternate bonds of the District, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. Commissioner Bertram moved to close the public hearing at 7:21 p.m. Commissioner Collins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Bertram and Johnson. Nays: none. Motion approved.

b. Coyote Run Website

Manager Smith said the Coyote Run website is hosted by a third party making it difficult when changes or updates need to be made within the two to three day notice needed by the host. With the expense of using this pay-to-change Webmaster and the availability of content management systems, staff requested proposals for redesign of the website. Weblinx Inc., the web-based content management system currently in use for the hfparks.com website submitted the best pricing. After discussion, Commissioner Collins moved to approve the proposal from Weblinx Inc., in the amount of \$7,060 for a new content management system for the Coyote Run website. Commissioner Nevins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Bertram and Johnson. Nays: none. Motion approved.

c. 2011/12 Winter Recreation Fees & Charges

Superintendent Anderson presented the recreation fees and charges to the Board. After discussion, Commissioner Bertram moved to approve the 2011/12 Winter Recreation Fees & Charges. Commissioner Collins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Bertram and Johnson. Nays: none. Motion approved.

APPROVAL OF MINUTES – Commissioner Nevins moved to approve the Minutes of August 2, 2011 and August 16, 2011. Commissioner Collins seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS – Commissioner Bertram was pleased to see the use of local vendors. Commissioner Nevins moved to approve the Claims List in the amount of \$427,993.26. Commissioner Collins seconded the motion. Roll call vote with Ayes: Nevins, Collins, Bertram and Johnson. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING AUGUST 31, 2011 – None

COMMUNICATIONS:

- a. Board & Administrator, September 2011

DIRECTORS REPORT & COMMISSIONERS' COMMENTS:

Director Kopas:

- The Sunrise Service on September 11th was very moving. Pleased to see the community turnout and support from the fire departments.
- The Dolphin Clubhouse roof project may go back out to bid. Staff is looking into the possibility of completing the project in-house. Bid specifications are being reviewed to see if changes can be made to lower project costs.
- The District's EAV increased mainly due to new property added with the release of the Washington Park TIF district.
- Tyra Coleman is the new Preschool Coordinator.
- Seventy-two teens participated in the Back to School Kick-Off on September 16th.
- One hundred guests attended the FAB Fall Fashion Show Luncheon.
- Preparations are underway at Irons Oaks for the Spirits of the Oaks Haunted Trail which is October 14th and 15th.
- The Racquet & Fitness Club looks great following the annual maintenance shut down. Receiving a lot of positive comments from members.
- The Flossmoor 5K was held on September 10th with 130 runners finishing the race.
- The Intergovernmental Environmental Committee is sponsoring an Electronics Recycling Day on October 22nd at Parker Jr. High.
- Received notice yesterday that the Village of Homewood is looking at two new TIF's. The TIF Joint Committee will meet on October 3rd to further discuss the issue. A public hearing is scheduled for November 8th.

Commissioner Nevins:

- Asked if new carpeting would be installed in the Irwin basement. Director Kopas said plans include a concrete floor and the use of rubber matting as needed for programs.
- Pleased the Intergovernmental Environmental Committee is planning the Electronics Recycling Day.
- Enjoyed the Sunrise Service on September 11th. Pleased to see all the people that attended. Asked if we wanted to do it annually.
- Enjoyed the Buggy Malone Musical.

Commissioner Collins:

- Has received many positive comments on how well the parks are being maintained.

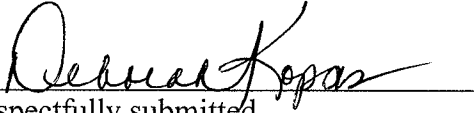
Commissioner Bertram:

- Was quite moved by the September 11th Sunrise Service.
- Suggested sending an email blast regarding the Electronics Recycling Day.
- Has heard a lot of positive comments regarding the Splash Pad.

Commissioner Johnson:

- Thanked staff for a great pool season.

ADJOURNMENT – Commissioner Nevins moved to adjourn the meeting at 7:50 p.m. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.



Respectfully submitted,
Deborah Kopas, Secretary