

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
MINUTES OF SEPTEMBER 15, 2009**

The regular meeting of the Board of Park Commissioners was called to order at 7:30 p.m. by President Haderlein. Roll call was taken with Commissioners Bertram, Camin and Haderlein present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Treasurer Howard Blumstein, Superintendent of Recreation Doug Boehm, Superintendent of Finance & Administration Renae Ross, Superintendent of Coyote Run Dave Ward, Coyote Run Manager/Golf Professional Brian Smith, Irons Oaks Manager Tracey Anderson, Racquet & Fitness Club Manager Dave Thommes, Fitness Operations Supervisor Josh May, Marketing & Public Relations Manager Nicole Castagna, Administrative Assistant Pam Melnyk, Recreation Intern Chris Smith, Secretary Cathi Hurtubise and Speer Financial representative Dave Phillips. Commissioner Johnson arrived at 7:32 p.m.

CHANGE IN AGENDA – None

COMMENTS FROM VISITORS:

Superintendent Boehm introduced Recreation Intern Chris Smith, a senior at Chicago State University.

Manager Thommes introduced the new Fitness Operations Supervisor Josh May.

CONSENT AGENDA:

- a. Accounts Payable Policy
A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the revised Accounts Payable Policy as presented.

- b. Long Term Goals
A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the Long Term Goals of the district as presented.

- c. ADA Compliance Review Contract
A report from the Irons Oaks Manager recommending the Board of Park Commissioners consider a motion to approve the ADA Compliance Review Contract with Sue Baer and Kelly Damron in the amount of \$3,397.50 and authorize the director to sign the contract.

Commissioner Bertram moved to approve the Consent Agenda. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Johnson, Camin and Haderlein. Nays: none. Motion approved.

OLD BUSINESS:

a. Refinancing Bond Sale

Speer Financial representative Dave Phillips said the refinancing of the 1998 G.O. Bonds resulted in a savings of \$104,000. Phillips is very pleased with the results and thanked the Commissioners for their patience.

Commissioners thanked Phillips for his diligence. Commissioner Haderlein said the board previously approved the refinancing of the bonds at the June 2009 meeting. Attorney Lulich suggested another motion be made.

Commissioner Bertram moved to approve the refinancing of the 1998 G.O. Bonds as presented. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Johnson, Camin and Haderlein. Nays: none. Motion approved.

NEW BUSINESS:

a. 2009/10 Winter Recreation Fees & Charges

Commissioner Johnson moved to approve the 2009/10 Winter Recreation Fees & Charges. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Johnson, Camin and Haderlein. Nays: none. Motion approved.

APPROVAL OF MINUTES – Commissioner Johnson moved to approve the Minutes of August 4, 2009 and August 18, 2009. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS – Commissioner Bertram is pleased the claims list is being sent electronically. Commissioner Camin moved to approve the Claims List in the amount of \$360,273.18. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Bertram, Johnson, Camin and Haderlein. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING AUGUST 31, 2009 – Commissioner Johnson is pleased that pool revenue for August was more than the budgeted amount. Johnson asked about the cost of goods increase in the Ice Arena fund. Superintendent Boehm said the increase is the result of the tent sale. Commissioner Camin commended staff at the Racquet Club and Coyote Run on decreased expenses. Commissioner Haderlein commended all staff for keeping expenses down.

COMMUNICATIONS:

- Board & Administrator, September 2009

DIRECTORS REPORT & COMMISSIONERS' COMMENTS:

Director Kopas:

- Received a \$3,000 payment from Northwoods today.
- Golf rounds for September are up 700 over last year.

- Grounds staff at Coyote Run have started the bunker renovation project.
- Superintendent Ross was notified by Cook County that the final installment for 2008 tax bills are going out late. Mid-November is the estimated time that tax revenue will start coming in. Bond payments are due December 1st. Staff is watching expenses closely and will delay projects if necessary.
- Included in the Director's Report is a lengthy list of projects completed this month by the parks department.
- Over fifty people have registered for the Diversity Hockey program.
- The marketing department participated in the School District 153 orientation night for new families.
- Flossmoor Fest was last weekend.
- The golf course has been busy with outings.

Commissioner Bertram:

- Pleased that algae at Dolphin Lake was treated and is now gone.
- Enjoyed the Flossmoor Fest parade.
- Asked if staff has heard from T-Mobile. Manager Anderson replied she has not heard from T-Mobile but is waiting to hear back from the Olympia Fields Building Commissioner.
- Pleased to receive the nice thank you letter from School District 161 for work done on the Flossmoor Hills tennis courts.

Commissioner Johnson:

- Sorry to have missed Flossmoor Fest.
- Enjoyed the golf outing at Coyote Run.
- Asked how registration is going for the Family Campout. Manager Castagna said to date, twenty five families have registered.
- Encouraged by the number of registrations for summer camp.
- Asked if Kopas met with H-F High School to further discuss the Ice Arena. Kopas replied a second meeting has not yet taken place.
- Pleased with registration numbers for the Diversity Hockey program.
- Concerned with recent flooding in the lower level of the Irwin Center. Superintendent Boehm replied that a new roof and gutters should prevent flooding in the future.

Commissioner Camin:

- Enjoys receiving Neighborhood News via e-mail. Pleased to see the article on the National Day of Service and Remembrance.
- Asked about Audubon Certification. Superintendent Ward replied that Coyote Run currently has three of six certifications. Ward plans to work on the final three over the winter and hopes to be fully certified by spring.
- Enjoyed the SSSRA golf outing.
- Enjoys seeing the before and after pictures of park projects.

Commissioner Haderlein:

- Asked how golf outings compare to last year. Manager Smith replied outing numbers are down from last year.

- Asked if the H-F Hockey Club is helping with the Diversity Hockey program. Superintendent Boehm replied staff has asked H-F, Mount Carmel and Lincolnway High School for volunteers but have not had any response. Commissioner Bertram suggested that alumni hockey players might be interested in volunteering. Boehm replied that staff would love to see high school students volunteer since younger children typically relate better to that age group.

ADJOURNMENT – Commissioner Camin moved to adjourn the meeting at 8:00 p.m. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.

Deborah Kopas
Secretary