

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
COMMITTEE MEETING OF THE
BOARD OF PARK COMMISSIONERS
MINUTES OF SEPTEMBER 7, 2010**

The committee meeting of the Board of Park Commissioners was called to order at 7:30 p.m. by President Haderlein. Roll call was taken with Commissioners Camin, Bertram, Johnson and Haderlein present. Also present were Executive Director Debbie Kopas and Superintendent of Recreation Tracey Anderson.

CHANGE IN AGENDA – None

COMMENTS FROM VISITORS – None

DISCUSSION TOPICS:

a. Holiday Schedule

Director Kopas said legal holidays observed by the park district policy include Christmas Eve, Christmas, New Years Eve and New Years Day. This year, these holidays fall on Friday and Saturday. When a holiday falls on a weekend, the nearest working day is scheduled for the legal holiday. This means offices would be closed on Thursday and Friday of both weeks. For better customer service, Kopas would like offices to be open on both Thursdays. Employees who work on Thursday would take another day off during the holiday period. Commissioners agreed offices should be open on both Thursdays.

b. Planning Schedule

Director Kopas said two major planning documents are prepared for the park district, the Attitude & Interest Survey and Comprehensive Plan. The Attitude & Interest Survey is done every ten years with 2001 being the last date this document was prepared. The Comprehensive Plan is done every five years, last done in 2004. When it came time to update the Comprehensive Plan in 2009, it was discussed that it would be best to complete the Attitude & Interest Survey prior to preparing the Comprehensive Plan.

In the past, the Attitude & Interest Survey has been done by a university as part of a research project. Staff has found that these surveys can be lacking in numerous areas. Kopas said a good working document is needed. Staff has met with several master planning consulting groups and recommends the Commissioners interview two of them at the October board meeting.

Kopas said the 2010-11 budget includes \$20,000 to complete phase one of the planning documents. Funds for phase two are planned for the 2011-12 budget.

Discussion followed on the use of a university versus a company dedicated to master planning.

Commissioners agreed the two master planning consulting groups should be invited to the October board meeting to make presentations. After the presentations, the board can decide if they would like to bring in a university as an alternate.

DIRECTOR'S REPORT & COMMISSIONERS COMMENTS

Director Kopas:

- The windows that were removed from the concession stand at Dolphin due to asbestos have been boarded. Staff plans to paint the boards soon.
- Lions Club Steak Fry tickets will be included in the next board packet.
- H-F Football did not lock the bathrooms at Apollo Park this past weekend. With the doors open, bathrooms were trashed. H-F Football was contacted and they offered to pay for the cleaning services.
- Cancelled the membership of a Racquet Club member due to inappropriate behavior.
- Discussed a letter received from the H-F High School Board of Education regarding the Ice Arena agreement. Discussion followed on the financial condition of the Ice Arena. Commissioners will ask Attorney Lulich to draft an amendment to the agreement.

Commissioner Bertram:

- A Homewood Police Officer mentioned that police cannot get through the turn style at Lions Pool while wearing vests. The officer also said the fire department does not have a key for the gate. Director Kopas will contact the police regarding these issues.
- Mentioned a mosquito repellent device that uses sounds as a deterrent. The sound transmitted can be heard by those under the age of 25. Has heard of several places that use this device to control parks after dark. Suggested this device might be helpful at the skate park.

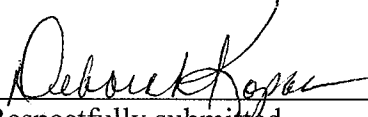
Commissioner Camin:

- Happy that vandalism in the parks has decreased.

Commissioner Haderlein:

- Expressed concern with slow service at Northwoods. Director Kopas will contact Steve Nemitz and Manager Smith.

ADJOURNMENT – Commissioner Camin moved to adjourn the meeting at 8:59 p.m. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.



Respectfully submitted,
Deborah Kopas, Secretary