

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS
MINUTES OF JANUARY 20, 2009**

The meeting of the Board of Park Commissioners was called to order at 7:30 p.m. by President Haderlein. Roll call was taken with Commissioners Bertram, Nevins, Johnson, Camin and Haderlein present. Also present were Executive Director Debbie Kopas, Attorney Matt Lulich, Superintendent of Recreation Doug Boehm, Superintendent of Finance & Administration Renae Ross, Superintendent of Parks and Planning Keith Gorczyca, Racquet & Fitness Club Manager Jay Kelly, Irons Oaks Manager Tracey Anderson, Coyote Run Manager/Pro Brian Smith, Administrative Assistant Pam Melnyk, Secretary Cathi Hurtubise, Leisure Services Committee Member Dallas Collins and Wolf & Company Representative John Deland.

CHANGE IN AGENDA – Item 5a deferred until after item 6a. Item 5b deferred until after Executive Session. Added to Executive Session was Section 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity.

COMMENTS FROM VISITORS – None

CONSENT AGENDA –

a. Leisure Services Committee Appointments

A report from the Superintendent of Recreation recommending the Board of Park Commissioners consider a motion to approve the appointment of Leisure Services Committee members Mike Krause and Lotti Parker for the term 2009 and 2010.

Commissioner Bertram moved to approve the Consent Agenda. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

NEW BUSINESS –

a. Presentation of the Comprehensive Annual Financial Report

John Deland of Wolf & Company LLP audit firm gave an overview of the Comprehensive Annual Financial Report. Deland said with new rigorous audit standards in place this year he is pleased to say there were no issues. Deland said audit staff appreciates the cooperation received by park district staff. Deland thanked the board for their confidence in Wolf & Company. Commissioner Camin said he is pleased to hear about staff cooperation. Commissioners thanked Wolf & Company for their work and commended staff on a fine job.

OLD BUSINESS –

a. RFC Membership Fees Presentation

Racquet & Fitness Club Manager Kelly presented to the Board proposed changes to the current membership structure. Following discussion, Commissioner Nevins moved to approve the change in membership fees effective May 1, 2009 as presented. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

NEW BUSINESS CONTINUED -

b. 2008 Donation Report

Administrative Assistant Melnyk said all donation requests were consolidated and reviewed by Administrative Staff weekly. Knowing that every request is for a worthy cause the number one priority staff had when reviewing donation requests was to be good stewards of tax payer dollars. The 2008 Donation Report identifies a total of 145 requests; an increase of 48 from 2007. Commissioners were surprised with the number of requests received and pleased that staff evaluates the requests on a weekly basis. Commissioner Johnson suggested posting donation request procedures on the website.

c. 2008, A Year in Review

Kopas said the 2008, A Year in Review highlights park district achievements and frustrations for the year. Kopas applauded staff and the Board for all that was accomplished. Commissioners were pleased with the report and congratulated staff for a job well done.

APPROVAL OF MINUTES – Commissioner Nevins moved to approve the Minutes of December 16, 2008. Commissioner Camin seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS – Commissioner Camin moved to approve the Claims List in the amount of \$459,683.51. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2008 – Commissioner Johnson questioned the increase in user fees in the Golf Course Fund. Manager Smith replied the increase is due to receiving payment from H-F High School. Johnson questioned the revenue in the Improvement Fund. Superintendent Ross explained that \$248,000 in TIF money was received in December but incorrectly allocated. Ross said adjustments have already been made.

COMMUNICATIONS

- Board & Administrator, December 2008

DIRECTORS REPORT AND COMMISSIONERS' COMMENTS

Director Kopas:

- The Park District received \$248,000 in TIF money; \$148,000 more than budgeted.
- Please remember to bring the program magazine and materials to conference.
- Discussed the entertainment schedule for Starry Nights.
- New counter tops and sinks were installed in the upstairs bathrooms at Irwin.
- Over 130 student memberships were sold at the Club over the holidays.
- The recreation department has developed a new format for monthly reporting. Reports will be attached to the Director's Report.

Commissioner Nevins:

- Agrees that cross country skiing should not be allowed at Coyote Run.
- Happy to see the outdoor ice rinks open.
- Pleased to see enrollment increases for AM Club, Extra Innings, Open Skate and Santa's Calling.
- Likes the new format for recreation reports.

Commissioner Bertram:

- Questioned the age of the Zamboni engine. Boehm replied the Zamboni was refurbished in 2002.
- Asked if the sump pump will be connected to the generator at Irwin. Kopas replied yes.
- Pleased that 130 students purchased memberships at the Racquet Club. Asked what the cost was for membership. Manager Kelly said the monthly fee was \$24.99.
- Likes the successes and concerns in the recreation reports.
- Inquired about Supervisor Fisk's concern that Homewood and Flossmoor agencies did not recognize the park district as a partner in the holiday events. Boehm replied that staff feels the district goes above and beyond working with and recognizing other agencies however staff feels that it is not reciprocal. Boehm said staff will continue to work on this issue.
- Concerned that only three trees were adopted during Radiance on Ridge. Boehm replied that a new approach for the program will be taken next season.

Commissioner Camin:

- Inquired about the Golf Course Superintendents Shop Tour. Manager Smith replied that each year the Chicagoland Association of Golf Course Superintendents visit three area shops. This year, Coyote Run was on the schedule. Approximately 80-100 people attended.
- Commended park staff for clearing the snow at the Club early in the morning.

- Pleased with the new Youth Sports Performance Training offered at the Club.
- Likes the new format for recreation reports.

Commissioner Johnson:

- Congratulations to Jay and staff on receiving the 2008 Midtown Award for Facility of the Year.
- Happy to see the increase in usage on the golf simulator.

Commissioner Haderlein:

- Pleased to see the increase in patron usage at the Ice Arena.
- Likes the new format for recreation reports.

EXECUTIVE SESSION – At 8:58 p.m., Commissioner Nevins moved to enter Executive Session for the purpose of 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity and 2(c)(5) discussion of the purchase or lease of real property for the use of the District and 2(c)(6) discussion of the setting of a price for the sale or lease of property owned by the District. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

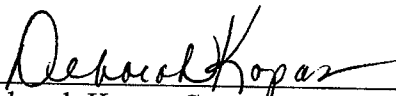
Meeting reconvened at 10:04 p.m.

OLD BUSINESS CONTINUED –

b. Amendment to Golf Course License Agreement

Commissioner Bertram moved to approve Resolution #574, a Resolution to Approve an Amendment to the License and Concession Agreement for Coyote Run Golf Course. Commissioner Camin seconded the motion. Roll call vote with Ayes: Bertram, Nevins, Johnson, Camin and Haderlein. Nays: none. Motion approved.

ADJOURNMENT – Commissioner Nevins moved to adjourn the meeting at 10:05 p.m. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.



Deborah Kopas, Secretary