The regular meeting of the Board of Park Commissioners was called to order at 7:00 p.m. by President Haderlein. Roll call was taken with Commissioners Collins, Bertram, Nevins, Johnson and Haderlein present. Also present were Attorney Matt Lulich, Executive Director Debbie Kopas, Superintendent of Finance & Administration Renae Ross, Superintendent of Recreation Stephanie Simpson, Superintendent of Parks & Planning Doug Boehm, Superintendent of Coyote Run Dave Ward, Administrative Assistant Pam Melnyk, Irons Oaks Manager Cheryl Vargo, Racquet & Fitness Club Manager Josh May, Ice Arena Manager Shon Washington, Marketing & Public Relations Manager Darren Jasieniecki and Leisure Services Committee Member Debbie Dennison.

CHANGE IN AGENDA – Ordinance #634 and Change Order No. 4 was eliminated from Item 5b and a revised report was presented.

COMMENTS FROM VISITORS – No visitors present.

CONSENT AGENDA

a. Electric Agreement with NIMEC
   A report from the Superintendent of Finance & Administration recommending the Board of Park Commissioners allow the Director to direct NIMEC to negotiate for the district for pricing of electricity supplied to the Homewood-Flossmoor Park District and authorize the Director to sign the contract pending attorney approval.

b. Senior Advisory Committee Members
   A report from the Superintendent of Recreation and the Irwin Manager recommending the Board of Park Commissioners consider a motion to approve a one year extension of committee membership to Robert Flaws, Joan Furlong, Dorothy Graham, Elaine Jones and Sally Pellati and to approve the appointment of Joyce Flaws and Elaine Smith to the Senior Advisory Committee.

c. 2014 Donation Report
   A report from the Administrative Assistant listing donation requests received and granted for the calendar year 2014.

d. Annual Staff Training Summary
   A report from the Administrative Assistant summarizing staff training programs for the calendar year 2014.

e. Recreation Fall Participation Numbers
   A report from the Superintendent of Recreation on fall enrollment for 2014.
f. **Pool Fees & Charges**
   A report from the Superintendent of Parks and Planning recommending the Board of Park Commissioners consider a motion to approve the Pool Fees & Charges as presented.

g. **Irons Oaks Spring Fees & Charges**
   A report from the Irons Oaks Manager recommending the Board of Park Commissioners consider a motion to approve the Irons Oaks Spring Fees & Charges as presented.

h. **Coyote Run Fees & Charges**
   A report from the Coyote Run Manager recommending the Board of Park Commissioners consider a motion to approve the Coyote Run Fees & Charges as presented.

i. **Arborist Inspection for Irons Oaks Ropes Course Trees**
   A report from the Irons Oaks Manager recommending the Board of Park Commissioners consider a motion to approve inspection of the ropes course trees at Irons Oaks by Bartlett Tree Experts in the amount of $5,475.

   Commissioner Nevins moved to approve the Consent Agenda. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Collins, Bertram, Nevins, Johnson and Haderlein. Nays: none. Motion approved.

**OLD BUSINESS**

a. **Racquet & Fitness Club Consultant**
   Manager May recommends one minor change to the Atwood Consulting contract since discussing the topic with the Board at the January 6, 2015 committee meeting. May thought it more beneficial to the Club to have a three month contract with Atwood instead of a shorter term contract to not only address immediate needs but allow time to work on the long term structure, especially in areas of staffing. May said the three month contract is actually less expensive but asks for additional funds in case it is necessary for the consultant to visit the facility. Following discussion of a site visit by the consultant, Commissioner Collins moved to approve the proposal from Atwood Consulting in an amount not to exceed $11,000 and to authorize the Executive Director to sign the contract. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Collins, Bertram, Nevins, Johnson and Haderlein. Nays: none. Motion approved.

b. **Dolphin Lake Project Change Orders**
   Director Kopas said Ordinance #634 and Change Order No. 4 are no longer needed being that missing drain tile was found. The tile had been mistakenly removed by Tower Contracting who will reinstall the tile at no cost to the park district. Ordinance #633 for Change Order No. 2 is due to a change required by the Village of Homewood after the project went out to bid and before permits were issued. Following discussion on the façade of the building where the elevator shaft is located and the required outdoor grease trap, Commissioner Nevins moved to approve Ordinance #633 for Change Order No. 2 to the construction contract with Tower Contracting in the amount of $3,138.75. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Collins, Bertram, Nevins, Johnson and Haderlein. Nays: none. Motion approved.

**NEW BUSINESS** - None
APPROVAL OF MINUTES – There were no questions or comments. Commissioner Nevins moved to approve the Minutes of December 2, 2014 and December 16, 2014. Commissioner Collins seconded the motion. On a voice vote, the motion was approved.

APPROVAL OF CLAIMS LIST – There were no questions or comments. Commissioner Johnson moved to approve the Claims List in the amount of $648,761.19. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Collins, Bertram, Nevins, Johnson and Haderlein. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 31, 2014 – Commissioner Johnson commented that it was a nice month at the Ice Arena. Commissioner Nevins noted that most funds were under budget in revenue and over budget in expenditures.

COMMUNICATIONS

a. Board & Administrator, January 2015

DIRECTOR’S REPORT AND COMMISSIONERS’ COMMENTS

Director Kopas:

- The state conference starts Thursday. Distributed a list of social events and locations for those interested.
- The Dolphin construction meeting was today. Still looking at a completion date in July 2015. October 1st is the first date that rentals will be accepted. Tear down of the existing building is slated for February 2nd.
- Would like to meet with Commissioners to discuss fees and charges for Dolphin, possibly at the February or March board meeting.
- First phase of carpet installation at Goldberg took place yesterday.
- Outdoor ice was good for almost one week; then warmer weather arrived.
- Happy to see that 91 people came out to watch the movie Frozen.
- There was an average of 24 children in Camp Frosty over the holiday break.
- The Ice Arena had a full house on Saturday with 55 teens and over 1,000 skaters and family members who attended the synchronized skating event hosted by the Glenwood Figure Skating Club. It was also a good day for concession stand sales.
- Over 600 holiday trees were collected for recycling. Thank you to the many volunteers and staff at Irons Oaks and the Parks Department for their help with this project. Holiday lights were also collected for recycling.
- Pleased that Nancy Hoekstra was nominated to the Chicago District Tennis Association Hall of Fame. The Club now has three representatives in the Hall of Fame.
- The spring Choices brochure is going to the printer this week and will mail to residents around February 11th.
- A Facebook scroll of statuses was added to the homepage of the website.

Commissioner Collins:

- Amazed at what a feat it is to make outdoor ice. Suggested the process be shared with the public.
Commissioner Bertram:
- Will miss the February 2 Goals Session, February 17th board meeting and both meetings in March.
- Read an interesting article in the NRPA e-newsletter about the reduced numbers of monarch butterflies and how their habitat is dwindling. Staff may want to consider adding Milkweed plants to garden areas and host a program on building butterfly houses.
- Looking forward to the IPRA Conference.

Commissioner Nevins:
- So much of the information in the Director’s Report is positive.
- Surprised the golf course remained open through the end of the year; complimented staff on their efforts.
- Pleased to see the increase in holiday parties at Wiley’s.
- Always good to see departments working together on programs such as Pancakes with Santa at Wiley’s.
- Complimented staff on receiving PDRMA accreditation.
- Received a comment from a resident near Homewood Estates Park who said staff is doing a great job in keeping the park clear of snow.
- Asked where staff found the character Elsa that attended the showing of the film Frozen. Superintendent Simpson said from the Moms and Dads of Homewood-Flossmoor Facebook page.
- Kudos to staff for their ability to switch Adult Bowling to Tinley Park Bowl following the last minute cancellation by Homewood Brunswick Zone.
- Pleased to see youth tennis numbers increasing.
- Thank you for including him in the January staff newsletter.
- Suggested adding links in the weekly happenings e-newsletter.

Commissioner Johnson:
- Complimented staff on their efforts in making outdoor ice.
- Asked if the Ice Arena will be hosting the program Hockey is for Everyone. Director Kopas said it has not yet been determined.
- Asked where one can pick up the recycling brochure developed by the Intergovernmental Environmental Committee. Superintendent Ward said brochures will be available at each agency and also in electronic format on agency websites.
- School District 153 may add an afterschool tennis program in addition to baseball.

Commissioner Haderlein:
- Enjoyed skating outdoors last week.
- Sad to see the holiday lights taken off the tree at Irwin.

EXECUTIVE SESSION – At 7:29 p.m., Commissioner Collins moved to enter Executive Session for the purpose of 2(c)(21) discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purposes of review, approval or release of such minutes. Commissioner Bertram seconded the motion. Roll call vote with Ayes: Collins, Bertram, Nevins, Johnson and Haderlein. Nays: none. Motion approved.

Meeting reconvened at 7:40 p.m.
Commissioner Bertram moved to approve the executive session minutes of August 5, 2014 and November 4, 2014. Commissioner Collins seconded the motion. On a voice vote, the motion was approved.

Commissioner Bertram moved to approve that the need for confidentiality still exists as to all or part of the executive session minutes for August 5, 2014 and November 4, 2014. Commissioner Collins seconded the motion. On a voice vote, the motion was approved.

Commissioner Johnson moved to approve the destruction of executive session audio recordings of January 15, 2013; June 4, 2013; June 18, 2013 and July 16, 2013. Commissioner Nevins seconded the motion. On a voice vote, the motion was approved.

Commissioner Nevins moved to approve that the need for confidentiality still exists as to all or part of the executive session minutes for: one out of three portions of minutes for March 4, 2006, one out of two portions of minutes for November 18, 2008; December 2, 2008; December 16, 2008; December 20, 2011; January 10, 2012; July 17, 2012; June 18, 2013 and November 5, 2013, and all portions of minutes from November 17, 2009; November 16, 2010; December 7, 2010; December 21, 2010; August 2, 2011; February 21, 2012; March 20, 2012; October 23, 2012; August 6, 2013; August 20, 2013; January 7, 2014 and March 18, 2014. Commissioner Bertram seconded the motion. On a voice vote, the motion was approved.

Commissioners asked Attorney Lulich for an update on legal issues. Lulich said it has been some time since hearing from Nemitz’s attorney; however, Lulich was advised that the bank is going forward with foreclosure. The legal issue with T&M Mechanical Construction is still in preliminary motions. Commissioners thanked Lulich for the update and asked that he keep Director Kopas up to date on both matters. Lulich will bring any settlement proposals to the Board for their approval.

Director Kopas said Representative Al Riley will be sitting with the park district at the state conference awards luncheon. It is expected that Representative Riley will receive a legislative award at this time.

Commissioner Bertram asked about Governor Rauner’s moratorium on state grants. Director Kopas said Governor Quinn awarded $26 million in grant money to 49 agencies. After Governor Rauner’s inauguration, the Governor halted all grants that had been awarded since November. Governor Rauner plans to reevaluate those grants.

Director Kopas said over the last several years the Board has expressed their displeasure with the form used when performing the Director’s annual evaluation. After much research, Kopas created a new form and gave a copy to the Commissioners for their review.

**ADJOURNMENT** – Commissioner Nevins moved to adjourn the meeting at 7:44 p.m. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.

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Respectfully submitted,
Deborah Kopas, Secretary

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